



VETERANS OF FOREIGN WARS OF THE U.S.
NEW FREEDOM POST NO. 7012
P.O. Box 417 123 W. Main St.
New Freedom, Pennsylvania 17349

HALL RENTAL APPLICATION

APPLICANT/REPRESENTATIVE _____

ORGANIZATION NAME _____

CONTACT NAME, ADDRESS, TELEPHONE
NO. _____

DATE DESIRED _____
HOURS (FROM-TO: INCLUDE SETUP/CLEANUP) _____

WILL ALCOHOLIC BEVERAGES BE ON THE PREMISES? () YES () NO
SEE RULE #6 IF YES _____

RENTAL FEES	
() HALL RENTAL – MEMBER	\$ 200.00
() HALL RENTAL – NON-MEMBER	\$ 250.00
() KITCHEN USE	\$ 75.00
() HALL CLEAN UP DEPOSIT	\$ 100.00
() KITCHEN CLEAN UP DEPOSIT	\$ 50.00

TOTAL DUE: \$ _____
*** FULL FEE REQUIRED WITH CONTRACT SUBMISSION.
NO EXCEPTIONS. _____

I have read the Rules and Regulations and Liability Statement pertaining to the rental and use of the hall at VFW Post #7012 and its facilities. I agree to abide by the rules as stated. Further, I agree to be personally responsible for all rental fees and any DAMAGES which may occur during or as a result of this rental. I agree that the sponsoring organization is responsible for all personnel and implied liability during the rental period.

Applicant _____ Date _____

Approval is hereby given for the above described facilities on the date and for the purpose listed.

Copy of this agreement received by the Applicant Date _____ VFW Post #7012
Representative _____ Date _____

RULES AND REGULATIONS

1. **Application must be submitted in writing to the VFW Post #7012 for approval. Applicant must be 21 years of age or older.**
2. **Application must be accompanied by the full rental fee, kitchen fee and all cleaning deposits. The listed fees are only for one day, additional day(s) for set up or multiple day events require payment of the per day fee.**
3. **Whenever a license and/or permit is required for the leased function, such license and/or permit shall be procured in advance from the proper authorities by the patron at the patron's expense. Such license and/or permit must be presented to the Post prior to the event and shall be available on the Post premises during the time of the event.**
4. **The facilities must be returned to their original state by the end of the rental period. Cleaning guidelines are given in writing to applicant upon signing the rental agreement. Failure to comply will result in a cleaning fee. Utility instructions must be adhered to.**
5. **Use of the VFW Post #7012 Hall is limited to those rooms designated and paid for on the rental application. The sponsoring organization is responsible for ensuring order and protection of the facilities and for keeping all people restricted to the rooms rented and the adjoining bathroom facilities.**
6. **Applicant must adhere to all laws of the Pennsylvania Liquor Control Board as well as the Commonwealth of Pennsylvania concerning legal age of consumption, purchase, liability, etc.**
7. **Any deviation from the fee schedule must be approved in writing by an officer of VFW Post #7012.**
8. **Recycling is mandatory.**
9. **All evening events must end by midnight and the building vacated no later than 12:45 AM.**
10. **All vehicles are to be parked on the street. Use of the VFW parking lot is prohibited.**

Applicant Initials_____

LIABILITY STATEMENT

In the consideration of the rental of the premises of the VFW Post #7012, New Freedom to the undersigned, the undersigned hereby releases, acquits, and forever discharges the VFW Post #7012, its officers, agents, members, servants and employees from any and all suits, actions, compensation, consequential damages, punitive damages, or any other thing whatsoever on account of, or in any way growing out of, any and all property damage, personnel injuries, illnesses, death or any other thing resulting or to result from any occurrence or accident that may happen as a result of or arise out of the rental or use of the described premises by the renter. The renter, by signing this rental agreement, hereby agrees to indemnify, defend and hold harmless VFW Post #7012, New Freedom any such claims brought by any person or entity.

SIGNATURE_____ **DATE**_____

WITNESS_____ **DATE**_____

CLEANING REQUIREMENTS

There is a \$100.00 Hall Cleaning Deposit and a \$50.00 Kitchen Cleaning Deposit required at the time of signing the rental agreement. These deposits will be refunded after the premises have been inspected and found to be in satisfactory condition as outlined below. Inspections are performed prior to and after the rental period. Refund checks will be issued during the monthly disbursements of the VFW Post #7012.

HALL

1. Store all tables and chairs
 2. Wet mop all spills
 3. Dry mop entire floor
 4. Empty all trash into outside dumpster
 5. Secure all doors
 6. Turn heat down
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KITCHEN

1. Clean sink
 2. Wash all dishes and utensils and return to proper place
 3. Empty trash into outside dumpster
 4. Close and lock all windows
 5. Sweep floor
 6. Wet mop floor
 7. Wipe out refrigerator and oven
 8. Wipe down top of stove
 9. Turn off lights
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BATHROOMS

1. Empty sanitary trash receptacles
2. Empty trash into outside dumpster
3. Sweep floor
4. Wet mop floor

USER ASSUMES FULL RESPONSIBILITY FOR ADHERENCE TO THE ABOVE RULES.